

Coventry Application for a premises licence Licensing Act 2003

For help contact

licensing@coventry.gov.uk
Telephone: 024 7697 5496

* required information

Section 1 of 21		
You can save the form at any t	time and resume it later. You do not need to b	e logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	Wallstreet Burgers	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be	ehalf of the applicant?	Put "no" if you are applying on your own behalf or on behalf of a business you own or
YesI	No	work for.
Applicant Details		
* First name	JIBRAAN	
* Family name	SHAH	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
	icant would prefer not to be contacted by tele	ephone
Is the applicant:		
 Applying as a business of 	or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure.
 Applying as an individu 	al	Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page		
Address		
* Building number or name		
* Street		
District		
* City or town		
County or administrative area		
* Postcode		
* Country	United Kingdom	
Agent Details		
* First name	ANIL	
* Family name	BHAWSAR	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
☐ Indicate here if you would	d prefer not to be contacted by telephone	
Are you:		
 An agent that is a busine 	ess or organisation, including a sole trader	A sole trader is a business owned by one person without any special legal structure.
A private individual actir	ng as an agent	person without any special regarstructure.
Your Address		Address official correspondence should be
* Building number or name		sent to.
* Street		
District		
* City or town		
County or administrative area		
* Postcode		
* Country	United Kingdom	
Section 2 of 21		
PREMISES DETAILS		

Continued from previous page		
•	ply for a premises licence under section 17 of the Licensing Act 2003 for the premises he premises) and I/we are making this application to you as the relevant licensing authority of the Licensing Act 2003.	
Premises Address		
Are you able to provide a posta	al address, OS map reference or description of the premises?	
AddressOS ma	p reference O Description	
Postal Address Of Premises		
Building number or name	WALLSTREET BURGERS	
Street	289 Walsgrave road	
District		
City or town	COVENTRY	
County or administrative area		
Postcode	CV24BE	
Country	United Kingdom	
Further Details		
Telephone number		
Non-domestic rateable value of premises (£)	8,700	

Secti	on 3 of 21		
APPL	ICATION DETAILS		
In wh	at capacity are you applyi	ng for the premises licence?	
\boxtimes	An individual or individua	als	
	A limited company / limit	ted liability partnership	
	A partnership (other than	n limited liability)	
	An unincorporated associ	iation	
	Other (for example a stat	utory corporation)	
	A recognised club		
	A charity		
	The proprietor of an educ	cational establishment	
	A health service body		
		ed under part 2 of the Care Standards Act n independent hospital in Wales	
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England		
	The chief officer of police of a police force in England and Wales		
Conf	firm The Following		
\boxtimes	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities		
] I am making the application pursuant to a statutory function		
	I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative		
Secti	on 4 of 21		
INDI	VIDUAL APPLICANT DET	AILS	
	licant Name	ailar to) the details given in section and?	16 "V" : lt
(a)(b)(c)(d)(d)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)(e)<l< th=""><th></th><th>nilar to) the details given in section one?</th><th>If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.</th></l<>		nilar to) the details given in section one?	If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.
First	st name JIBRAAN		
Fami	ly name	SHAH	
Is the	e applicant 18 years of age	e or older?	-
• '		○ No	

Continued from previous page		
Current Residential Address		
Is the address the same as (orYes	similar to) the address given in section one? No	If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.
Building number or name		
Street		
District		
City or town		
County or administrative area		
Postcode		
Country	United Kingdom	
Applicant Contact Details		
Are the contact details the sai	me as (or similar to) those given in section one?	If "Yes" is selected you can re-use the details
Yes	○ No	from section one, or amend them as required. Select "No" to enter a completely new set of details.
E-mail		
Telephone number		
Other telephone number		
* Date of birth	dd mm yyyy	
* Nationality	BRITISH	Documents that demonstrate entitlement to work in the UK
Right to work share code		Right to work share code if not submitting scanned documents
	Add another applicant	
Section 5 of 21		
OPERATING SCHEDULE		
When do you want the premises licence to start?	21 / 04 / 2023 dd mm yyyy	
If you wish the licence to be valid only for a limited period when do you want it to end	dd mm yyyy	
Provide a general description	of the premises	

Continued from previous page
For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.
THIS IS A HOT FOOD TAKEAWAY TRADING FOR OVER 12 MONTHS . SITUATED ON THE MAIN ROAD AMONG OTHER BUSINESSES. A PREMISES LICENCE IS APPLIED FOR FOR SERVING HOT FOOD FOR SUNDAY TO THURSDAY ,14:00 TO 04:00 AND FRIDAY ,SATURDAY 14:00 TO 06:00
If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend
Section 6 of 21
PROVISION OF PLAYS
See guidance on regulated entertainment
Will you be providing plays?
○ Yes
Section 7 of 21
PROVISION OF FILMS
See guidance on regulated entertainment
Will you be providing films?
○ Yes
Section 8 of 21
PROVISION OF INDOOR SPORTING EVENTS
See guidance on regulated entertainment
Will you be providing indoor sporting events?
○ Yes
Section 9 of 21
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS
See guidance on regulated entertainment
Will you be providing boxing or wrestling entertainments?
○ Yes
Section 10 of 21
PROVISION OF LIVE MUSIC
See guidance on regulated entertainment
Will you be providing live music?
○ Yes
Section 11 of 21
PROVISION OF RECORDED MUSIC
See guidance on regulated entertainment

Continued from previous	page		
Will you be providing re	ecorded music?		
○ Yes	No		
Section 12 of 21			
PROVISION OF PERFO	RMANCES OF DANCE		
See guidance on regula	ated entertainment		
Will you be providing p	erformances of dance?		
○ Yes	No		
Section 13 of 21			
PROVISION OF ANYTH DANCE	IING OF A SIMILAR DESCR	IPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF	
See guidance on regula			
Will you be providing a performances of dance	nything similar to live musi ?	c, recorded music or	
○ Yes	No		
Section 14 of 21			
LATE NIGHT REFRESHI	MENT		
Will you be providing la	ate night refreshment?		
Yes	○ No		
Standard Days And Ti	mings		
MONDAY			
	Start 23:00	Give timings in 24 hour clock. End 04:00 (e.g., 16:00) and only give details for the day	avs
		of the week when you intend the premise	
	Start	End to be used for the activity.	
TUESDAY			
	Start 23:00	End 04:00	
	Start	End	
WEDNESDAY			
	Start 23:00	End 04:00	
	Start	End	
	Start	LIIG	
THURSDAY			
	Start 23:00	End 04:00	
	Start	End	
FRIDAY			
	Start 23:00	End 06:00	
	Start	End	

Continued from previous page			
SATURDAY			
Start	23:00	End 06:00	
Start		End	
SUNDAY			
Start	23:00	End 04:00	
Start		End	
Will the provision of late night both?	refreshment take place inc	doors or outdoor	s or
Indoors	Outdoors (Both	Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.
State type of activity to be aut exclusively) whether or not mu	_	•	ant further details, for example (but not
State any seasonal variations			
For example (but not exclusive	ely) where the activity will o	occur on additior	al days during the summer months.
Non-standard timings. Where those listed in the column on t	•	for the supply of I	ate night refreshments at different times from
For example (but not exclusive	ely), where you wish the act	tivity to go on lo	nger on a particular day e.g. Christmas Eve.
Section 15 of 21			
SUPPLY OF ALCOHOL			
Will you be selling or supplying	g alcohol?		
○ Yes	No		
PROPOSED DESIGNATED PRE	MISES SUPERVISOR CON	SENT	
How will the consent form of t be supplied to the authority?	he proposed designated p	remises supervis	or
 Electronically, by the pro 	posed designated premise	es supervisor	

Continued from previous	page		
As an attachment	to this application		
Reference number for c form (if known)	consent	the j	e consent form is already submitted, ask proposed designated premises ervisor for its 'system reference' or 'your pence'.
Section 16 of 21			
ADULT ENTERTAINME	NT		
	ertainment or services, acti rise to concern in respect o	rities, or other entertainment or n f children	natters ancillary to the use of the
rise to concern in respe	ct of children, regardless of		e use of the premises which may give ave access to the premises, for example ing machines etc.
NONE			
Section 17 of 21			-
HOURS PREMISES ARE	OPEN TO THE PUBLIC		
Standard Days And Ti	mings		
MONDAY		0.	
	Start 14:00		timings in 24 hour clock. 16:00) and only give details for the days
	Start	of th	e week when you intend the premises
	Start	[O D	e used for the activity.
TUESDAY			
	Start 14:00	End 04:00	
	Start	End	
WEDNESDAY			
	Start 14:00	End 04:00	
	Start	End	
THURSDAY			
	Start 14:00	End 04:00	
	Start	End	
FDIDAY	otart		
FRIDAY	0	5 1 2/22	
	Start 14:00	End 06:00	
	Start	End	
SATURDAY			
	Start 14:00	End 06:00	
	Start	End	

Continued from previous page			
SUNDAY			
Start	14:00	End 04:00	
Start		End	
State any seasonal variations			
•	elv) where the activ	vity will occur on additional days during the summer months.	
[\neg
Non standard timings. Where y those listed in the column on the		the premises to be open to the members and guests at different times fro	mı
For example (but not exclusive	ely), where you wisl	sh the activity to go on longer on a particular day e.g. Christmas Eve.	
Section 18 of 21			
LICENSING OBJECTIVES			
Describe the steps you intend	to take to promote	e the four licensing objectives:	
a) General – all four licensing o	bjectives (b,c,d,e)		
List here steps you will take to	promote all four lic	icensing objectives together.	
ALL DUTIES TO BE A RESPOSNIE	BLE WILL BE COND	DUCTED IN A MANNER SUTIABLE NOT TO UNDERMINE THE OBJECTIVES O	F
THE LICENCE ACT 2003.			
b) The provention of crime and	l disorder		
b) The prevention of crime and		COTM susham	_
The premises shall install and n The CCTV system shall have suf		storage capacity to store a minimum of 28 days.	
All staff shall be trained in the c	operation of the CC	CTV system to ensure rapid data	
retrieval & downloads of footage can be provided to the Police & the Local Authority Officer upon reasonable request in accordance with the Data Protection Act.			
An incident log will be kept at the premises. It will be made immediately available on request to an			
trading standards officer or the police, and record the following; All crimes reported to the premises (where relevant to the licensing objectives)			
Any incidents of disorder	lises (where releva	ant to the licensing objectives)	
c) Public safety			
All areas within the public area	will be kept clear	r from obstruction.	
	•		

d) The prevention of public nuisance

Prominent, clear and legible signage shall be displayed at exit to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quickly and quietly. (Quiet Notice)

All employees will be vigilant and monitor the area immediately outside the premises.

Deliveries to the premises shall be conducted in a manner that will not cause any nuisance

e) The protection of children from harm

The premises shall install and maintain a digital CCTV system

The CCTV system shall have sufficient hard drive storage capacity to store a minimum of 28 days.

All staff shall be trained in the operation of the CCTV system to ensure rapid data

retrieval & downloads of footage can be provided to the Police & the Local Authority Officer

upon reasonable request in accordance with the Data Protection Act.

An incident log will be kept at the premises. It will be made immediately available on request to an

trading standards officer or the police, and record the following;

All crimes reported to the premises (where relevant to the licensing objectives)

Any incidents of disorder

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an
 official document giving the person's permanent National Insurance number and their name issued by a
 Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to
 work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a
 licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder
 with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not
 subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity
 when produced in combination with an official document giving the person's permanent National Insurance
 number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
 with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
 reasonable evidence that the person has an appeal or administrative review pending on an immigration
 decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but
 who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in
 the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

If you operate a large event you are subject to additional fees based upon the number in attendance at any one time Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

- I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.
- * [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I
- understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
- The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
- ☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"



Add another signatory

Once you're finished you need to do the following:

- 1. Save this form to your computer by clicking file/save as...
- 2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/coventry/apply-1 to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

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Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
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